

3 November 2020 meeting minutes

Attendees

Angela Stanton

April Harris

Clare Dempsy

Gill Moore

Lisa Robertson

Mariam Lorenzo

James Morley

Philippa Price

Harjinder Kaur Jobanputra

Nicki Scott

Helen Baldry

Lucy Beaumont

Becky Gunthorpe

Christ Adlington

Tom Unknown

Rickesh Jobanputra

Dan Baldry

Ed Jessamine

Notes

NS reviewed the current committee members, meeting agenda which included committee election process and financial review.

CD reviewed the 2019-2020 end of August financial report which is also filed on the PTA events website. Events running up and till March went well however the funds have reduced overall due to Covid-19.

NS reviewed her chair reports, which included what the BSA do, how are the funds used, entertainment. Fund raising has been impacted heavily by Covid-19. When face to face meetings return next year, virtual meetings will be maintained. Fireworks trail underway. Foundation Christmas is currently being reviewed due to Covid-19 restrictions. Further events being considered which include, balloon race. NS hopes that fundraising would resume next summer. We do have a financial buffer, which may see us through this year. Big project will be the library redesign which will require significant fundraising. PTA-events has also been introduced which will be used for sharing BSA events and selling tickets etc. NS also enquired if any attendees have any further fundraising activities via employers.

NS also thanked the, parents, staff, committee, Helen and Clare. With a special thank you to Clare who is stepping down from the committee today.

NS formally steps down and AS takes on the re-election process.

AS thanked NS and undertook the re-election process. NS was re-elected as chair, LB was re-elected as vice chair. James Morley and Gill Moore elected as treasurer. HK and HB re-elected as secretaries.

End of formal AGM requirements.

NS confirmed that we approx. need £9000 for the next year.

NS reviewed the current allocation, foundation outdoor space, forest school (Angela confirmed that the forest school funds are required). The big BSA project is the library project which will require a large team. Including landscaping/interior designers etc. This will be a long term project team and possibly will require 15-20 thousand pounds. A lot of technical expertise will be required to implement the project. Current parent feedback on the project has been very positive. NS will be joining the school assembly this week to gage children on what they would like. NS would also like gage parents for feedback.

PP also enquired about Brookhurst Hoodies for teachers due to the colder classrooms. NS declined the opportunity to support this request.

Fundraising – fireworks map sales are going well. NS suspects that the map sales will go up over the weekend. NS to send out reminder for posters to go up for the 5th November. HB to arrange another comms with the PTA events link directly rather than via Facebook.

Fundraising – Father Christmas event. Father Christmas personalised message may be possible even with Covid-19 restrictions, process of sharing the final product is currently being reviewed – cloud may be utilised. Foundation will have a father Christmas message story. Personalised messages will be rolled out to all year groups.

Fundraising – Further events, dress down, balloon race, takeaway offers etc. dates to be discussed further.

Fundraising – Easter biscuits/cake kits.

Fundraising – JM suggested using amazon smile, CD confirmed that she attempted to do it but could not finalise the process. JM to follow up.

HKJ to invite all other members onto the parent kind account. Email the office to change committee on website or ask them to link it to PTA events. PTA events to be updated with JM details. CD to be removed.

Post meeting note 10 Nov 2020:

HKJ has added committee members to Parent kind. HKJ has also notified the school office to remove CD from their records and add James Morley.

CD has setup office 365 to possibly to set up and retire shared drive.

NS discussed that PTA events can be used as a mailing list which may be possibly be better from GDPR perspective.