

BSA meeting and AGM

Thursday 25th October 2018

7.30pm at school

Minutes

ITEM	ACTIONS
1. Welcome	
Angela Stanton (S), April Harris (C), Clare Dempsey (C), Helen Baldry, Lisa Robertson (C), Jeni Burns, Louise Saunders (C), Catherine Pattenden (C), Sarah Marr (C) C = Committee member S = School representative	
2. Review of 2017/18 year	
<ul style="list-style-type: none">• Spending and fundraising report – see below after the minutes.• We are in a good financial position.	
3. New committee election	
(a) Existing committee members	
<ul style="list-style-type: none">• April stepping down from Chair and events roles.• Louise happy to stay on as Co-Chair until January.• Clare happy to stay on as Treasurer but will need help from January onwards.• Lisa stepping down from Secretary and communications roles.• Sarah stepping down as a trustee.• Thank you to all outgoing committee members for all their work.	
(b) Current plans	
<ul style="list-style-type: none">• All agreed that we can go quiet while there are no major events to plan, with Louise and Clare staying on in the core committee roles until January.• Helen has offered to take on some of the comms work. Lisa and Helen to take this forward.• Communication needs to go out following AGM to confirm plans.	LR/HB LR/LS/CD
(c) Confirmation of new committee	
<ul style="list-style-type: none">• Chair – Louise Saunders• Treasurer – Clare Dempsey• Secretary – vacant• Other trustees – Angela Stanton, Gail Lindsay, April Harris, Catherine Pattenden, Lisa Robertson	
4. Key Stage 1 playground	
<ul style="list-style-type: none">• £18K to put aside. Possibly look at grants as well.• Schoolscapes – grant writing service that other schools have used.	

<ul style="list-style-type: none"> • KS1 teachers need to be consulted. Maybe Foundation parents too, over a coffee? Then to School Council. • Plans now need taking forward with a view to summer 2019 installation. 	LS
6. Christmas event	
<ul style="list-style-type: none"> • Maybe time to rethink the disco. Movie night? • Facebook post to go out to see who's feeling festive. 	LR
7. Any other business	
<ul style="list-style-type: none"> • Miss Gunthorpe – art gallery and sale in the spring. BSA will support this. Awaiting further info. • Easyfundraising needs more publicity. Jeni and Helen looking at this. 	JB/HB
8. Future meetings	
<ul style="list-style-type: none"> • None booked. 	

Spending report 2017/18

Key Stage 2 Playground contribution - £27639.28

Books – £1191.03

Foundation event - £35.05

Photocopying - £19.69

PTA UK Membership - £105

Apple Crumble Fund (small school expenditure, such as crumble topping for Year 3 making apple crumble!) - £156

Class Christmas presents (each teacher buys something for wet break/independent learning) - £350

First News - £298

Firepit - £119.99

Year 1 Tie Die – £137

Storage bags for 2nd hand uniform - £24

School library posters and literacy bookmarks - £248.95

Colourful displayboards – £2000

Year 6 leavers photo - £120

Royal Wedding biscuits – £23.50

Microphone- £24.48

Outdoor project - £201.02

Total spending = £32,692.99

Playground = £27,639.28

Normal annual spend = £2,154.77

Ad hoc projects = £2,898.94

Fundraising report 2017/18

Event/Campaign	Profit 16/17	Income 17/18	Expenditure 17/18	Profit 2017/18	Difference
Fireworks	£3,759.94	£7,875.87	£2,993.78	£4,882.09	£1,122.15
School Disco	£492.68	£541.19	£45.05	£496.14	£3.46
Quiz Night	£432.11	£703.02	£372.92	£330.10	-£102.01
Christmas Cards	£310.50	£1,120.00	£757.08	£362.92	£52.42
Second Hand Uniform	£227.73	£143.00	£24.00	£119.00	-£108.73
Nativity Refreshments	£304.26	£298.20	£18.91	£279.29	-£24.97
Sponsored Bounce	£1,759.61	£1,238.80	£100.00	£1,138.80	-£620.81
Summer Fair	£3,618.13	£4,259.00	£490.90	£3,768.10	£149.97
Donations	£11,030.14	£5.00		£5.00	-£11,025.14
Competition prize	£500.00			£0.00	-£500.00
Brookhurst Boost	£1,244.79	£384.24		£384.24	-£860.55
HMRC Gift Aid Refund	£3,914.63	£323.27		£323.27	-£3,591.36
Easy Fundraising	£232.40	£201.64		£201.64	-£30.76
Grow a pound	£0.00	£2,639.77	£47.60	£2,592.17	£2,592.17
Totals	£27,826.92	£19,733.00		£14,882.76	

- Events profit up by £3,119.96
- One-off donations for KS2 playground = £11,030.14
- Boost is no longer on parent pay – needs a relaunch across the whole school? Finances change so try again?

Financial summary 2017/18

End of August

How much have we got?

Current Account	£865.47
Deposit Account	£26,289.13
Total Bank Balance	£27,154.60
Cash and Unbanked Cheques	£0.00
Deposits banked since statement	£29.15
<u>TOTAL BALANCE</u>	<u>£27,183.75</u>

Current spending plans 2018/19

- Normal annual projects, including creative arts week
- KS1 playground
- Forest School
- Outdoor theatre